

Trot N' Tots and Tuttle Farm  
5260 Picklesimer Rd  
Cumming, GA 30041  
678-977-8553

## OFFICIAL LESSON POLICY

### DESCRIPTION

Trot N' Tots riding lessons usually take place at Tuttle Farm, but may also take place at a different location if student so desires. Note that additional travel expenses for the instructor(s) will be added to regular lesson fees. Students are normally provided with a lesson mount, but may provide their own if they have the means. Lessons are usually given weekly, but students may come more often if they so desire. Lessons usually are done in one hour sessions, but at the discretion of the instructor, may be extended for the purpose of achieving a certain goal for that lesson, in which case the student will not be charged for extra time. Should the student wish to extend or double their lesson time for any purpose, they will be charged accordingly. Every lesson includes but is not limited to the instruction of how to handle a horse or pony on the ground as well as in the saddle. Each lesson includes basic instruction in good horsemanship (the ability to care for and safely work with and understand the body language of the animal being handled), and basic equine safety procedure. All beginning students will be made to take private lessons until the instructor believes the student is able to ride in a group lesson, at which point the student can decide at their own discretion whether to change to group lessons or continue with private lessons. The instructor, however, is not responsible in any way for any student's complete understanding and correct practice of these basic equine procedures at any time.

### INCLEMENT WEATHER AND MAKE UP LESSONS

Should a lesson end before an entire hour has elapsed for any reason other than inclement weather or as the instructor deems necessary, the remaining time for that lesson will be forfeited and cannot be made up. Any student who is late for their lesson cannot make up for any lost time. Lesson(s) will be cancelled for any student who is more than 15 minutes late. 24 hour notice must be given for all lesson cancellations. Missed lessons cannot be made up if no notice is given. It will be assumed that any student who misses more than two consecutive lessons without giving notice is no longer a student and their normal lesson time and any further scheduled lessons will be forfeited. In the event of inclement weather, the student will be given the choice of doing a 'barn lesson', where no riding will occur, or canceling the lesson and rescheduling for a later make-up date. Lessons cannot be rescheduled more than once. Failure to attend any make up lesson for any reason results in forfeiture of that lesson.

### LESSON FEES AND OTHER SERVICE FEES

All lessons will be scheduled one month in advance and paid for within the first week of the month. All lessons must be paid for in advance and are nonrefundable. Failure to pay for a lesson before it is given will result in the discontinuation of lessons until all lessons are paid for. Prices are subject to change without notice. All students are automatically granted a 10% discount for any other Trot N' Tots service, including but not limited to summer camps, pony parties, and lease agreements.